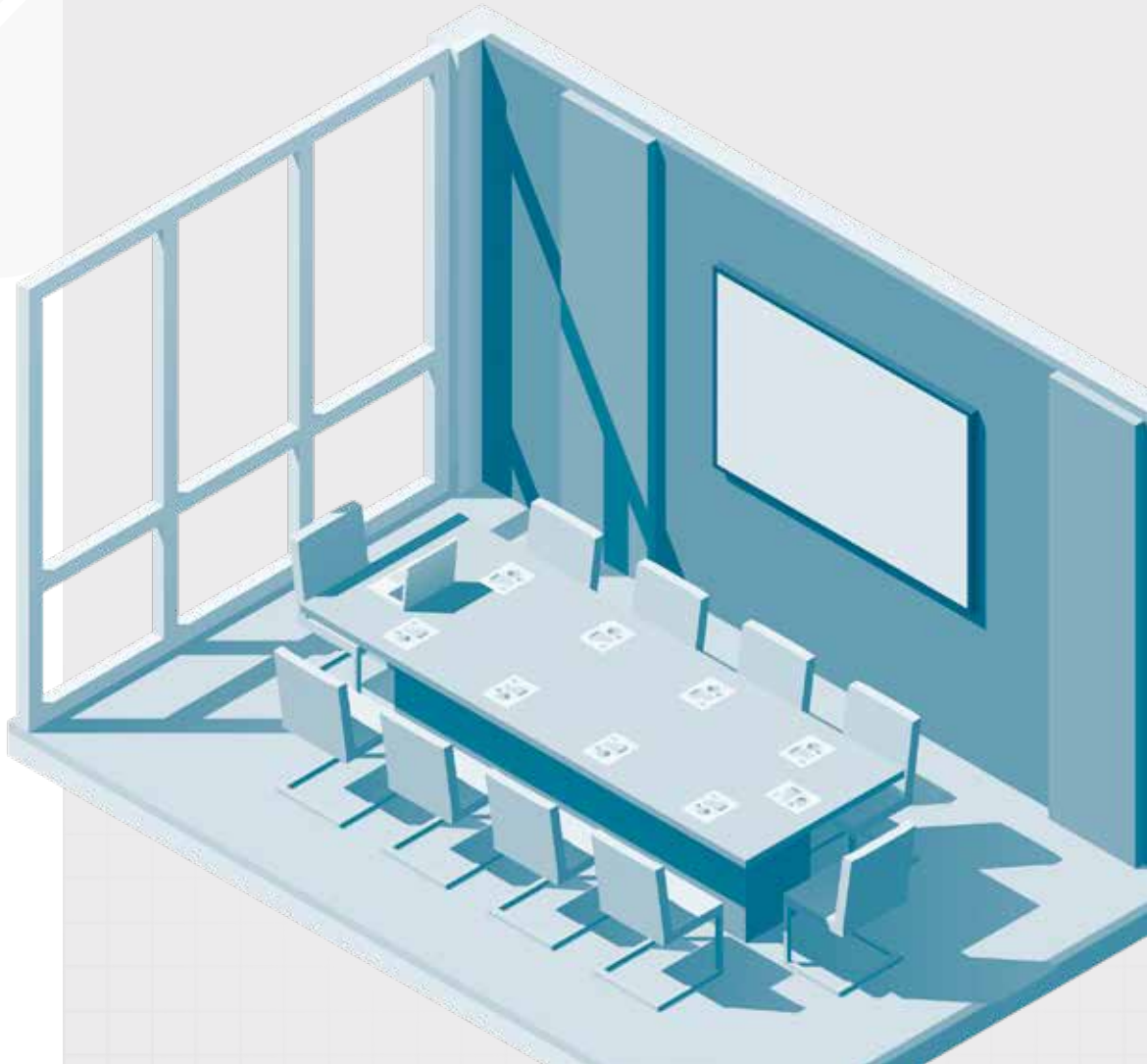
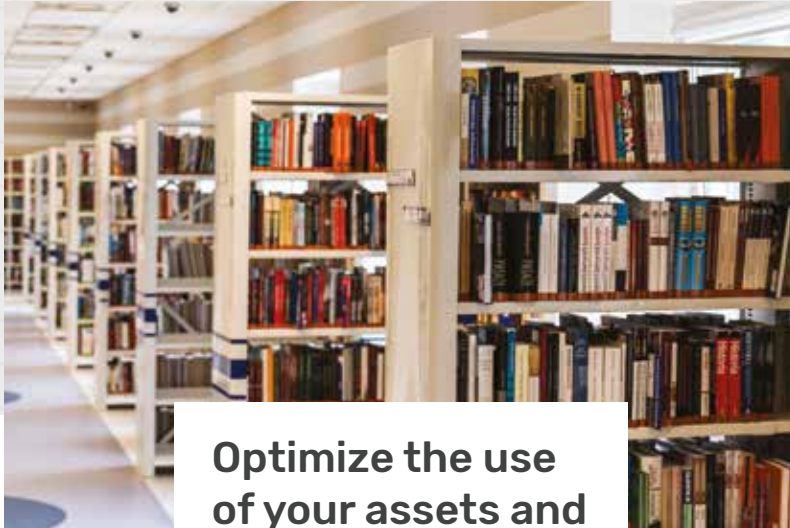


## Asset & Room Booking



Our simple and intuitive Asset & Room Booking module will streamline the process of booking and allocating rooms and assets, making it easier than ever before to optimize and organize the use of your assets and buildings.





### Optimize the use of your assets and buildings

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School staff and students alike need access to the right resources at the right time. There are countless things to think about as the educational teams in your schools prepare for each session, lesson or seminar. The last thing they need is to turn up to a lesson to find the assets they need are unavailable or on loan to another class.

The Asset & Room Booking module makes it quick and simple to organize, manage and allocate the use of rooms and all kinds of assets, from IT equipment to books and classroom supplies.

*“With over 25 schools, we are responsible for thousands of pieces of IT equipment across a large geographical area, with technology spread out across many sites and members of staff. The use of smartphone apps is a fantastic way to manage IT inventory, and simplifies the assignment of devices across multiple schools.”*

Barbara Nesbitt, PhD | Director of Instructional Technology |  
School District of Pickens County SC

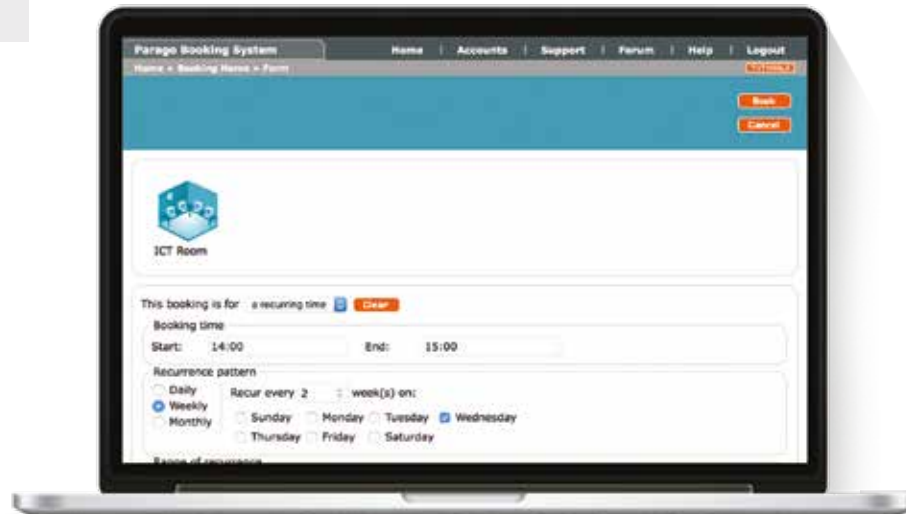
**Don't just  
take our  
word for it...**

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## Manage IT leasing

An increasing number of schools are now leasing out their IT assets in order to generate precious extra funding. The Asset & Room Booking module will allow you to lease assets easily, efficiently and in a professional manner.



## Key features:

- Portal login for staff
- Shared calendar
- Customized booking forms for different asset groups
- Categorized assets and rooms
- Reserve multiple assets simultaneously
- Vehicle and driver booking for continuity
- Administrative approval specific to each asset group
- Personnel booking such as teacher support staff
- Mandatory booking fields for full control
- Recurring bookings with control of booking pattern
- Portal user account so pending and accepted bookings can be edited



# Product technical specification

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## Central System Features

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- **School-specific development and design**  
A product developed with schools, for schools
- **Visual icon-based system for ease of use**  
Developed for all levels of user
- **Cloud-based system**  
Peace of mind that your data is securely held at AWS Amazon
- **Permissions based multi-user system**  
Restrict user access based on permission levels, managed by customizable templates
- **Document importer**  
Securely attach documents to assets, buildings, rooms and people
- **Image importer**  
Securely attach images to assets and rooms to provide proof of ownership for insurance purposes
- **Customizable reports**  
Report on any data behind assets producing accurate forecasts and schedules, all exportable to Office applications
- **REST API**  
Enables data links to other software solutions
- **AD/LDAP integration**  
Manage Parago users through your domain

## Contact us

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United States



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*“The product’s many appealing features made the price very competitive. The support that Parago have given us during our first year has been great - they have really listened to our suggestions for development. We will be recommending Parago to any district that is looking into solutions to track and manage their IT and assets.”*

Laura Lee | Somers Central School District

[paragosoftware.com](https://paragosoftware.com)