



# Contract Management

Our Contract Management module has been designed to make managing and monitoring contracts as simple, straightforward and cost-efficient as possible.





### Avoid the frustration of contract rollovers

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With multiple contracts in place at any one time, it can be difficult for school district providers to stay on top of their renewals and terms. But striking in the renewal window is key if you want to avoid being automatically rolled over into an additional contract period.

Developed in conjunction with US school districts and Multi Academy Trusts, this high performance module will notify you when your contracts are up for renewal, giving you the opportunity to renegotiate better terms before the contract rolls over.

Through this module, you'll also be able to store and report on current and archived contracts, set up email alerts for designated staff, and schedule reports of all contracts due for renewal within the next 30 days.

*“Parago is now the key software application for all aspects of our ICT asset management. Our external auditors were impressed with this system so we have expanded our use of Parago this year to manage all our assets within the other departments of our Ministry.”*

Cayman Islands Ministry of Education

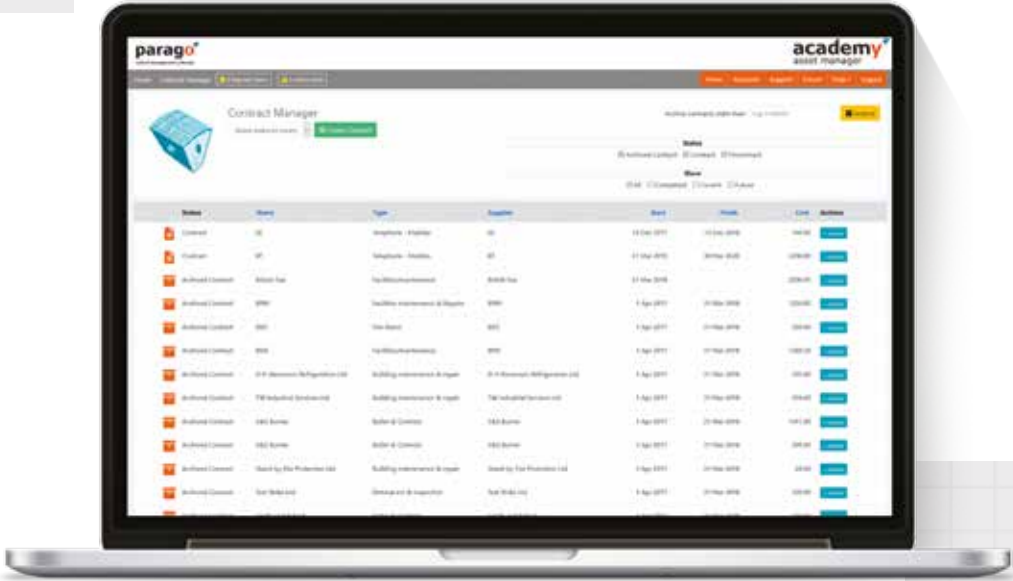
**Don't just take our word for it...**

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# Helping school districts save thousands

Our Contract Management module helps school districts save thousands through centralizing and renegotiating all school contracts, whilst still allowing individual schools to manage their own local contract relationships.



## Key features:



- Central and local contract management for schools
- Supplier contract details and ledger code
- Start and finish dates
- Schedule service dates and prompts
- Auto renewal dates
- Termination notification date and notice period
- Document storage
- Email alerts and reporting
- Pre-contract and archived contracts for full historical reporting



# Product technical specification

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## Central System Features

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- **School-specific development and design**  
A product developed with schools, for schools
- **Visual icon-based system for ease of use**  
Developed for all levels of user
- **Cloud-based system**  
Peace of mind that your data is securely held at AWS Amazon
- **Permissions based multi-user system**  
Restrict user access based on permission levels, managed by customizable templates
- **Document importer**  
Securely attach documents to assets, buildings, rooms and people
- **Image importer**  
Securely attach images to assets and rooms to provide proof of ownership for insurance purposes
- **Customizable reports**  
Report on any data behind assets producing accurate forecasts and schedules, all exportable to Office applications
- **REST API**  
Enables data links to other software solutions
- **AD/LDAP integration**  
Manage Parago users through your domain

## Contact us

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### Parago Software Inc

3355 Lenox Road, Suite 750

Atlanta

GA 30326

United States



404.870.8519



enquiries@paragosoftware.com

[paragosoftware.com](https://paragosoftware.com)